



WALTHALL
COUNTY SCHOOL DISTRICT
Teachers teaching. Students learning. Schools improving.

ENGLISH LEARNER (EL) & IMMIGRANT PLAN

2026–2027

PROMOTING LANGUAGE ACCESS, ACADEMIC SUCCESS,
AND EQUITABLE OPPORTUNITIES FOR ALL STUDENTS

Prepared By:

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Board Approval Date:

For Board Review:

June 30, 2026



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Walthall County
School District



SECTION 1

Purpose & Legal Foundation

Federal Requirements

WCSD implements this handbook in accordance with the Every Student Succeeds Act (ESSA), Title III, Part A; Title VI of the Civil Rights Act of 1964; the Equal Educational Opportunities Act of 1974; and applicable Mississippi Department of Education guidance governing English Learners (ELs) and eligible immigrant students.

Purpose

The purpose of this handbook is to establish consistent district procedures for identifying, serving, monitoring, and supporting English Learners and eligible immigrant students while ensuring equitable access to educational opportunities.

WCSD Commitment

The district is committed to timely student identification, high-quality language instruction, meaningful family engagement, equitable access to academic programs, and continuous evaluation of program effectiveness.

Required Documentation

- Board-approved EL & Immigrant Plan
- Home Language Survey procedures
- Annual program evaluation
- District implementation procedures

Best Practice

Review this handbook annually, train staff on implementation procedures, and revise district practices whenever federal or state guidance changes.

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Administrator Checklist

- ☐ Review the handbook with building administrators annually.
- ☐ Ensure staff understand EL and immigrant identification procedures.
- ☐ Maintain all required documentation for monitoring.
- ☐ Evaluate the program annually and implement improvements.



SECTION 2

Student Identification & Enrollment

Federal Requirement

All newly enrolled students must complete a Home Language Survey. Students whose responses indicate a language other than English may be spoken or understood must be screened using the Mississippi Department of Education's approved English language proficiency screener within required timelines. Eligible immigrant students must also be identified in accordance with ESSA Title III requirements.

WCSD Procedures

- Administer a Home Language Survey to every newly enrolled student.
- Review the survey immediately to determine whether language screening is required.
- Screen students using the state-approved English language proficiency screener within the required timeline.
- Determine English Learner eligibility based on screening results.
- Determine whether the student meets the federal definition of an eligible immigrant student.
- Notify parents or guardians of identification results and language assistance services.
- Place eligible students in the district's Language Instruction Educational Program (LIEP) without unnecessary delay.

Identification Process

Enrollment

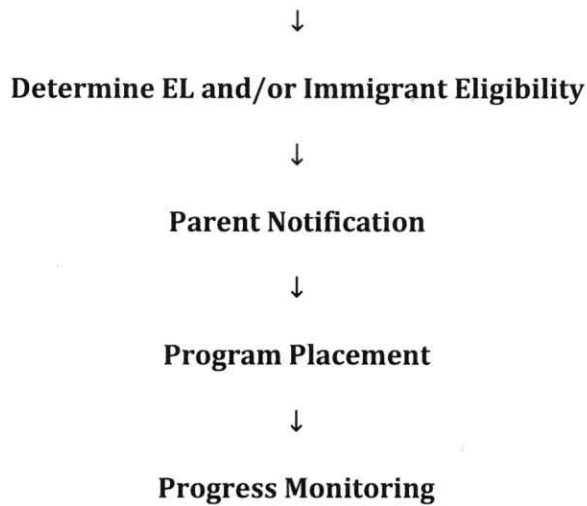


Home Language Survey



Language Screening (if required)

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Required Documentation

- Completed Home Language Survey
- English language screener results
- Parent notification letter
- Student placement documentation
- Language Instruction Educational Program (LIEP) records
- Student cumulative folder documentation

Administrator Checklist

- ☐ Home Language Survey completed for every new student
- ☐ Screening completed within required timelines
- ☐ EL and immigrant eligibility determined
- ☐ Parent notification provided
- ☐ Student placed in appropriate services
- ☐ Required documentation filed

Common Compliance Errors to Avoid

- Delaying the Home Language Survey or language screening.
- Waiting to provide services until after academic concerns arise.
- Failing to notify parents of placement.
- Misidentifying immigrant status.
- Failing to maintain required documentation.

MDE Best Practices

- Review enrollment procedures with office staff annually.
- Screen eligible students as soon as possible after enrollment.
- Coordinate with counselors and teachers to support student success.
- Monitor implementation through periodic record reviews.

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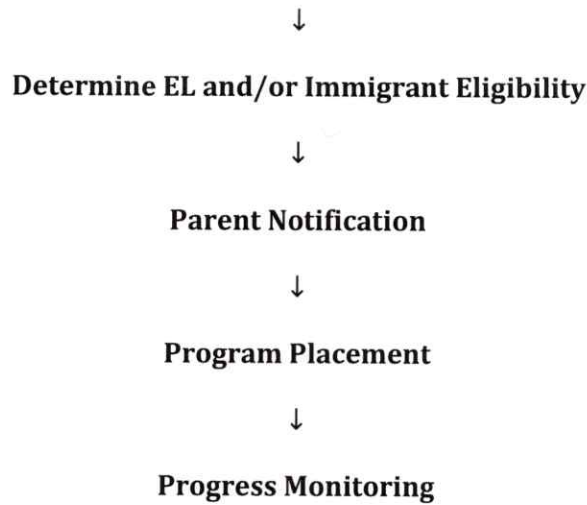


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APPENDIX B

WCSD LANGUAGE SERVICE PLAN (LSP)

Complete this form for every student identified as an English Learner (EL). Review annually and update whenever assessment results or instructional needs change.

Student Information

Student Name		MSIS ID	
School		Grade	
Date of Birth		Enrollment Date	
Primary/Home Language		Country of Birth	
Date Identified as EL		Eligible Immigrant	☐ Yes ☐ No
Parent/Guardian		Phone	

Assessment & Identification

Home Language Survey Completed: ☐ Yes ☐ No

State-Approved Screener: _____

English Proficiency Level: _____

Date Screened: _____

Parent Notification Date: _____

Language Instruction Educational Program (LIEP)

- Instructional Model: _____
- Frequency/Minutes of Service: _____
- Responsible Staff: _____

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- Classroom Accommodations: _____
- Supplemental Supports/Tutoring: _____
- Graduation/Postsecondary Supports (if applicable): _____
- Orientation Services for Newly Arrived Students (if applicable): _____

Annual Review & Progress Monitoring

Review Date	EL Assessment	Academic Progress	Services Revised	Reviewer

Exit & Post-Exit Monitoring

Exit Date: _____

Reason for Exit: _____

Monitoring Year 1 Completed: ☐ Yes ☐ No

Monitoring Year 2 Completed: ☐ Yes ☐ No

Signatures

EL Coordinator	_____
Principal	_____
Classroom Teacher	_____
Parent/Guardian	_____
Date	_____