

# 2019 INTERNET SERVICE AND WAN SERVICE

(District Internet & WAN)

## WALTHALL COUNTY SCHOOL DISTRICT

### *Table of Contents*

	<i>Page #</i>
<i>Purpose &amp; Terminology</i>	2
<i>Schedule of Events</i>	4
<i>Inquires &amp; Basis of Award</i>	4
<i>General Conditions</i>	5
<i>Detailed Specifications</i>	13
<i>District Responsibilities</i>	14
<i>Service Provider Responsibilities</i>	15
<i>Proposal Submission Form</i>	19
<i>Proposal Worksheets</i>	21
<i>Contact Information</i>	28
<i>Required Attachment List</i>	29
<i>District Building Information</i>	30
<i>References</i>	31
<i>Submission of Proposals</i>	32

**WALTHALL COUNTY SCHOOL DISTRICT**  
**2019 INTERNET & WAN SERVICE**  
**District Internet and WAN**

**SUBJECT:**

RFP is for a 3-year contract (July 1, 2019 – June 30, 2022) or a 5-year contract (July 1, 2019 - June 30, 2024) for High Speed Broadband Services to connect schools in the Walthall County School District to each other and to the internet. The district wishes to evaluate various timeframe options considering that a longer contract may prove beneficial to the district.

**PURPOSE:**

Proposals are being sought by the Walthall County School District for the purpose of securing the most cost-efficient means of connecting our schools and remote buildings to the internet in order to provide internet access to all of our district's students and staff. The contract resulting from this RFP will have a price redetermination to be negotiated between the second and third years of the contract based on changes to the ITS State Master Contract.

**BACKGROUND:**

Our District's students, teachers, staff and administrators are using more and more resources that require internet access. The purpose of this RFP is to explore the various options currently supported through the E-Rate program and its Category 1 services.

**GENERAL REQUIREMENTS:**

The Internet connection for the Walthall County School District is located at the Walthall County School District's Central Office. (See Appendix for exact locations of all buildings in the project). We wish to connect the Dexter Elementary School, Salem Attendance Center, Tylertown Primary School, Tylertown Elementary School, Tylertown High School, and WCSD Bus Barn to the Walthall County School District's Central Office in the most economical

way possible. The connection for Tylertown Elementary will be serving Tylertown Lower Elementary School and Tylertown Upper Elementary School. The connection for Tylertown Primary School will also serve the Walthall County Career and Vocational Center (the District's Vocational Center).

The district wishes to explore various bandwidth and contract term options and two currently accepted methods of connection, both a complete service including routing and end-to-end Ethernet. Walthall County School District would like to consider bundled end-to-end solutions and unbundled solutions.

### **Terms used throughout this RFP**

**USAC** – Universal Service Administrative Company

**SPAC** - Service Provider Annual Certification

**SPIN** – Service Provider Identification Number

**The District** – Walthall County School District

### **This RFP package consists of the following sections:**

- I. General Conditions
- II. Detailed Specifications
- III. District Responsibilities
- IV. The Service Provider's Responsibilities

### **PROPOSAL FORMS:**

Send sealed proposals and supporting documentation to:

Walthall County School District  
ATTN: Elizabeth Cowart, Technology Coordinator  
803 Ball Avenue  
Tylertown, MS, 39667

Sealed proposals must be clearly marked **“2019 E-Rate Internet and WAN Bid”**

Proposals will be received by The District at the address shown above until 2:01 PM CDT, Wednesday, January 9, 2019. Proposals must be mailed or hand delivered to the address above in a SEALED ENVELOPE. They must be received on or before 2:00 PM CDT, Wednesday, January 9, 2019.

## Schedule of Events:

Event	Date(s)
Release of RFP to Service Providers	11-22-2018
Start Site Visits (If Applicable)	12-03-2018
End Site Visits (If Applicable)	12-14-2018
Deadline for Submission of Proposals	01-09-2019 2:00 PM
Opening of Proposals (Address Above)	01-09-2019 2:30 PM

## Inquiries

All correspondence and inquiries regarding this RFP must be done via Email: [ecowart@wcsd.k12.ms.us](mailto:ecowart@wcsd.k12.ms.us)

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Elizabeth Cowart at 601-222-1500 and confirm that the email message was received. Leave a message if necessary.

All Questions and Answers will be posted in the Q&A Section of the bid web site at <http://www.wcsd.k12.ms.us/erate>

## BASIS OF AWARD:

1. E-rate approval by USAC.
2. Provider must have current USAC SPIN and SPAC.
3. Registered CLEC in Mississippi or ILEC in the area being served.
4. At least 3 references.
5. Must be able to secure any necessary permits if construction is needed.
6. Helpdesk and Network Management System (24x7x365).
7. The vendor must provide a diagram of their existing infrastructure as it relates to services for Walthall County School District.
8. If construction is required, the vendor should provide a diagram showing where fiber is to be buried or delivered above ground.

9. Any service provider wishing to respond to this RFP MUST complete a MANDATORY site visit walkthrough. Site visits may be scheduled with Elizabeth Cowart by sending an email to [ecowart@wcsd.k12.ms.us](mailto:ecowart@wcsd.k12.ms.us). Site visits may be scheduled from 12/03/2018 through 12/14/2018. Any service provider who has not completed the walkthrough will not be considered.

## **I. General Conditions:**

The following are the General Conditions for the work to be performed as outlined in the Detailed Specifications:

### **1. Location of Sites**

The location of the work is on property owned by The District and through negotiated services on right-of-ways.

### **2. Scope of Work**

It is understood that, except as otherwise specifically stated in this RFP, The Service Provider shall provide and pay for all materials, labor, tools, equipment, transportation, temporary construction of every nature and all other services and facilities of every nature whatsoever, necessary to execute, complete and deliver the work within the specified time. Licenses necessary for the execution of the work shall be secured and paid for by The Service Provider. This would include all pole rights and other right-of-way needed for fiber services obtained through local utilities.

Any work necessary to be performed after regular working hours, on weekends or legal holidays, shall be performed without additional expense to The District, unless the weekend or holiday work is due to a delay caused by The District. The Service Provider will be fully responsible for securing all required right-of-ways, construction permits and cross connects required to complete this project.

### **3. Protection in General**

The Service Provider shall protect all buildings, furniture, equipment, personal items, trees, shrubs, lawns and all landscaping on school property from damage. Any damaged property shall be repaired or replaced at the Service Provider's expense. Labor shall include all restoration (leveling, sod replacement) of grounds broken up during the installation of this network.

#### **4. Change in Contract**

The District will not be responsible for any change in the work involving extra costs unless approval in writing is furnished by the Technology Coordinator before such work is begun.

#### **5. Existing Conditions**

The Service Provider, in submission of this proposal, will have visited the premises and will be assumed to have taken into consideration all conditions which might affect this work. The demark shall be in the MDF closet in each building or another location specified by The District technical personnel. No consideration will be given to any claims based on a lack of knowledge of existing conditions. To set up a site visit, contact Elizabeth Cowart at [ecowart@wcsd.k12.ms.us](mailto:ecowart@wcsd.k12.ms.us)

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Elizabeth Cowart at 601-222-1500 and confirm that the email message was received. Leave a message if necessary.

#### **6. Insurance**

Within ten (10) days after notification of award, The Service Provider shall furnish to the District a Certificate of Insurance showing compliance within the following limitations:

- a) The Service Provider agrees to comply with the provisions of Worker's Compensation Laws of the State of Mississippi.
- b) It shall be stated on every policy or Certificate of Insurance, as the case may be, that "The insurance company agrees that the policy shall not be canceled, changed, or allowed to lapse until ten (10) days after The District has received written notice as evidenced by the return receipt of registered mail, and it is agreed further that as to lapsing, such notice will not be valid if mailed more than fifteen (15) days prior to the expiration date shown on the policy."
- c) The Service Provider shall maintain other insurance (with the limits shown below) that shall protect The Service Provider and The District from any claim for property damage or personal injury, including death, which may arise out of operations under this contract, and the Service Provider shall furnish the District with certificates and policies of such insurance as follows:

Below is a list of the insurance coverage that must be procured by The Service Provider at its own expense. The Service Provider agrees to follow instructions indicated in each case:

*The District Protective Liability Insurance:*

Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.

*Service Provider's Public Liability Insurance:*

Personal injury, including death, limits of \$1,000,000.00 for each person and \$1,000,000.00 for each accident.

Property Damage limits of \$100,000.00 for each accident and \$500,000.00 for the aggregate.

## **7. Workmanship**

All work shall be performed in a professional manner. Personnel from The District may observe the work procedures and workmanship of the Service Provider, but such observation will not relieve the Service Provider from any responsibility of performance or constitute acceptance of the work performed.

## **8. Warranty**

The Vendor shall furnish a written warranty that describes the services proposed under these specifications. It is understood that the Vendor is not responsible for the warranty/function of existing equipment already installed at the schools. However, limited troubleshooting of existing equipment or cabling will be provided by the Vendor free of charge to determine if the existing equipment or cabling can be reutilized. The Vendor must also show proof that their employee(s) are certified to install the proposed cabling components and electronic equipment, as assurance that a warranty can be provided.

## **9. Financing**

The Service Provider will provide a binding contract to The District for submission to the Schools and Libraries Division. After notification of award

from the Schools and Libraries Division, The Service Provider will receive a Purchase Order for the products and services for which The Service Provider will be responsible as a result of this RFP. This Purchase Order will show the amount that is the responsibility of the local school system. The issuance of any purchase order will be contingent upon approval by USAC. Complete payment to the Service Provider will be subject to the rules of the Schools and Libraries Division (SLD). After notification by the Schools and Libraries Division (USAC Fund Administrator) of the acceptance of the Contract, the contingency will be removed and the Purchase Order will be submitted to the Service Provider in accordance with the rules and regulations of the SLD.

#### **10. Lease**

In the case of leased equipment, such as routers, contractual terms of the lease must be provided with The Service Provider's Bid. The term "lease" is used to refer to contractual arrangements whereby the ownership of the property remains with the Service Provider, as stipulated in the SLD Fact Sheet on internet Services Connectivity, 2/24/98, page 1. The SLD has stated that it will not commit to discounts on a contract that is titled or described as a lease when in effect the terms of the agreement constitute a purchase. For example a lease, which includes upfront payment of capital costs, will not be eligible for discounts.

#### **11. Application for Payment**

All applications (invoices) for payment shall be submitted to The District according to the USAC regulations. The vendor must submit a Service Provider Invoice for processing of the discounted portion of the bill.

#### **12. Addenda**

Any addenda issued will be posted on the Walthall County School District's Bid Web site at <http://www.wcsd.k12.ms.us/erate>

Service providers may regularly visit the site for updates.

If any questions arise within the RFP documents, the Service Provider must submit a written request for interpretation via email to [ecowart@wcsd.k12.ms.us](mailto:ecowart@wcsd.k12.ms.us). All responses will be posted to the Proposal site within 24 hours. The District will not be responsible for any other explanation or interpretations. The District reserves the right to reject any or all proposals and waive technicalities and informalities.



### **13. Proposal Submission**

In order to be eligible for submission of a proposal, the Service Provider must complete a site visit to all locations in the proposal. Any submissions submitted by a company that has not completed a site visit will be returned unopened.

Required documentation specified in this document must be sent in a sealed envelope clearly marked with the words "**2019 E-Rate Internet and WAN Bid**" to the address noted on page 3 of this document. All proposals will be opened at 2:30 PM on January 9, 2019 at the address on page 3 of this document.

Due to the nature and diversity of the proposals, a significant amount of time may be required to determine which proposal provides the best option for The District. The possibility is that the best option will involve District purchased equipment that may or may not be E-Rate eligible or may or may not be part of this proposal could significantly delay the evaluation process. The evaluation process will not be complete until The District has determined the best proposal based on all factors.

### **14. Withdrawal of Proposal**

A proposal cannot be withdrawn after it is filed, unless the Service Provider makes a request in writing to The District prior to the time set for the opening of submitted proposals. The District will accept no proposals after the deadline for submission of proposals.

### **15. The Service Provider's Qualifications**

The Service Provider must provide proof of registration with the (SLD) for reimbursement under E-Rate guidelines for Category 1 Services. This includes a current USAC Service Provider Annual Certification Form (SPAC) and Service Provider Number (SPIN). The Service Provider will be responsible for all discounted charges not paid by USAC due to the Service Provider's failure to comply with all USAC, SLD and FCC guidelines. Service Provider will submit their SPIN and proof of current SPAC with their proposal.

If construction is part of the proposal, the Service Provider must hold a General Contractors License in the State of Mississippi. A legible copy of the license must be attached and noted.

It is preferred that the Service Provider has been in business for at least 5 years. A legible copy of incorporation papers must be attached and noted. Service Providers must give examples of experience with installation of similar projects that have equal broadband connectivity.

**16. Stored Materials**

Any materials stored on the job site shall be the Service Provider's responsibility.

**17. Specifications**

Complete specification details for all products being proposed must be provided as part of the RFP response package (proposal).

**18. Time of Completion**

Work must be completed and operational by July 1, 2019 presuming the Service Provider is selected, contract signed and E-Rate forms are submitted by the district in a timely manner.

**19. Accident Prevention**

Precautions shall be exercised at all times for the protection of persons (including employees and students) and property, and hazardous conditions shall be guarded against or eliminated. The District or the building principal will determine what constitutes a hazardous condition on any campus and the Service Provider will be responsible for rectifying the issue to the satisfaction of The District.

**20. Contract Form**

Upon Contract award and a binding contract signed, the standard written Purchase Order form will be issued to the winning Service Provider. Issuance of the Purchase Order will be contingent upon USAC acceptance and funding of the project.

**21. Indemnification**

The Service Provider agrees to hold The District harmless and to indemnify The District for every expense, liability or payment arising out of or through injury (including death) to any person or persons or damage to property (regardless of whom the owner may be of the property) of any place in which work is located arising out of or suffered through any act or omission

of The Service Provider or Subcontractor.

## **22. The Service Providers' Representative**

The District reserves the right, with sole discretion, to refuse to allow any representative of The Service Provider to service the contract in any manner. In this event, The Service Provider shall furnish another representative that is acceptable to The District. Examples of reasons for refusing to allow a Service Provider representative to service the contract include, but are not limited to:

- Use of profanity or abusive language around any school personnel or students.
- Unclean or unkempt appearance.
- Intoxication or obvious drug use.
- Threatening behavior towards any school personnel or students.

Should the Service Provider use subcontractors for portions of the work, the District reserves the right to reject any subcontractor without explanations or recourse by The Service Provider or subcontractor.

## **23. The District Regulations**

The Service Provider and his representatives shall follow all applicable school district regulations while on The District property, including the no smoking, no weapons, and drug free policies. No work shall interfere with school activities or environment unless the Principal or person in charge gives permission. All Service Provider personnel shall be easily identified by the use of identification badges and uniforms or shirts with The Service Provider's logo clearly visible

## **24. Governing Law**

All RFPs and related documents submitted to The District by the Service Provider are governed under the laws of the State of Mississippi.

## **25. Comprehensive List of References**

All references should include: a contact person, dates of work, mailing address and telephone numbers.

## **26. The District reserves the right to:**

- a. Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such Service Provider it deems

- unqualified to provide the services requested.
- b. Reject any and all proposals if deemed necessary.
- c. Accept any alternative proposal believed to be in the best interest of the district.
- d. Waive any formality in the proposal submission.
- e. Cancel any awarded bid if the service proves unsatisfactory.
- f. Cancel any awarded contract with a 30-day notice to the provider.

## **27. Proposals**

Proposals are to include the furnishing of all materials, equipment, maintenance, shipping costs, delivery, installation, drawings and the provision of all labor and services necessary or proper for the completion of the work as may be otherwise expressly provided in the contract documents. The District will not be liable for any costs beyond those proposed herein. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax. In case of discrepancy in computed proposal prices, the total price will prevail.

## **28. Variation in Quantities and Configuration**

The Customer reserves the right to modify quantity and configuration requirements. The Vendor agrees to sell the Walthall County School District the revised quantity of items at the unit price stated in the proposal regardless of quantity changes.

## **29. Terms of Payment**

No payment will be made for any services started prior to July 1, 2019. The District will, if possible, issue an SLD Form 486 on the day services begin. For the duration of the contract, payments will be made on the first working day after the monthly meeting of The District Board of Trustees after the submission of invoice(s) from the Service Provider.

## **30. Turnkey Solution**

All proposals are to provide a turnkey solution for installation of circuits for connecting the buildings of the district to the District's internet connection located at Jefferson Middle School and the internet connection itself. The District agrees to certify acceptance by location to establish an incremental performance baseline. However, the final system installation shall provide the capabilities specified in Section II, Detailed Specifications.

### **31. Term of Contract and E-Rate Subsidies**

Payment for The District's networking circuits is dependent on E-Rate subsidies. The District will file for the E-Rate subsidies throughout the term of the contract. In the event that the district E-Rate subsidies were to cease, the district will notify the Service Provider as to the date of the cessation and the District will be liable only for payment for services until the time of termination. If E-Rate subsidies stop, the district will not be bound by the remainder of the contract.

## **II. Detailed Specifications**

The specifications provided in this section are for both (A) the provision of broadband access to the internet including transport circuit to the District's internet POP located at 814A Morse Avenue, Tylertown, MS and (B) the connection of 7 buildings to each other and to the internet POP.

The worksheet for this proposal is diverse. Any Service Provider may choose not to complete any section of the worksheet. Section numbers are noted in the upper left cell of each section. However, each section a Service Provider chooses to submit a proposal must be completed fully.

Any resulting contracts from this proposal must allow for the district to upgrade to a higher bandwidth circuit at the proposed price for the higher bandwidth circuit anytime within the term of the contract at the price specified for the upgrade with two month's notification to the service provider.

### **A. Internet Circuits**

*NOTE: The transport circuit to the providers internet connection in the following section must be dedicated (not shared) high-speed bandwidth service.*

1. Bandwidth will be as specified in the Bid Worksheets beginning on page 21 of this document. Specified bandwidth speeds must be both incoming and outgoing.
2. The district will connect to the service provider's internet connection with a Single Mode fiber optic connection to either a 10 Gbps Gbic or a 1 Gbps Gbic to be specified by the service provider for the connection. This bid will include options for greater than 1 Gbps internet connections.

3. The circuits required include access to the internet and a dedicated transport circuit from the district host at 814A Morse Avenue to the service provider's internet connection.
4. All circuits proposed **MUST BE FIXED** not "burstable" circuits. Circuits that are "burstable" to the specified bandwidth are not acceptable and will not be considered. They may be burstable above the specified bandwidth but they must be continuous to the bandwidth specified.
5. The service provider will provide a SC fiber (Single Mode) connection to which the district will connect to the district firewall. District will provide all necessary jumper cables.
6. The service provider will provide to the District Technology Coordinator, at least daily, a document showing circuit utilization for the previous 24 hours. The time of day the document will be delivered is left up to the service provider.

#### **B. WAN Circuits both 1 gig and 10 Gig**

1. Bandwidth will be as specified in the Bid Worksheets beginning on page 21 of this document. Specified bandwidths must be both incoming and outgoing.
2. All circuits proposed **MUST BE FIXED** not "burstable" circuits. Circuits that are "burstable" to the specified bandwidth are not acceptable and will not be considered. They may be burstable above the specified bandwidth but they must be continuous to the bandwidth specified.
3. The service provider may provide an SC fiber (SM or MM) connection to which the district will connect to the district core switch. The district will provide all necessary jumper cables for the connections.
4. The service provider will provide to the District Technology Coordinator, at least daily, a document showing circuit utilization for the previous 24 hours for EACH of the 7 circuits of the WAN and for the internet connection. The time of day the document(s) will be delivered will be determined by the service provider.

### **III. The District Responsibilities**

#### **1. Access for Installation**

The District will, during the progress of the installation, allow the Service Provider

and its employee's access to the premises and facilities at all reasonable hours or at such hours as The District representative and the Service Provider agree upon.

The District will provide access to existing conduit or the placement of new conduit if necessary to all work locations, floors, buildings, etc., to support the media installation and provide Service Provider access to these adjacent areas where and when required.

## **2. Heating/Cooling**

Provide heat or cooling when required and general illumination in rooms where work is to be performed by The Service Provider.

## **3. Inspections**

Promptly make inspections when notified by the Service Provider that the equipment or any part thereof, is ready for acceptance.

## **4. Electrical**

The District will provide all electrical needs within the district buildings.

## **5. Delay in Work**

It is understood that the Service Provider will not be held accountable for any delays caused by The District.

# **IV. SERVICE PROVIDER'S RESPONSIBILITIES**

## **1. Provision**

The Service Provider must provide all supervision, tools, equipment, hardware and wiring materials as specified; transportation, erection, construction, unloading, inspecting, and keeping inventory as specified in attached contract documents. Whenever in the Contract the terms "provide, furnish, supply, install, etc.", can be interpreted as requiring the Service Provider both to furnish and/or install materials, unless specific provisioning/installation of the materials by The District is denoted.

## **2. Firewalls**

Provide for the installation of all conduits and sleeves through firewalls and application of fire-stopping materials as required to meet codes.

## **3. Ceiling Tiles**

Provide for the removal and reinstallation of all ceiling tiles as needed. Any broken ceiling tiles will be replaced with equal or better quality of the damaged ceiling tiles.

#### **4. Identification**

The Service Provider will identify to the district any work necessitating cutting into or through any part of the building structure such as girders, beams, concrete, tile floors or partition ceilings.

#### **5. Permits**

The Service Provider shall obtain all necessary county, municipal, and/or state work/building permits. This includes any permits that may be needed to gain the right of way for outside cabling.

#### **6. Damage**

The Service Provider will be responsible for repairs of damage to the building, roads, equipment, existing cable, or property. The Service Provider will promptly report to a representative of The District any such damage to the building, roads, equipment, existing cable, or property that may occur while performing work in the facilities.

#### **7. Installation**

Install the wire, cable, and/or associated hardware in accordance with the manufacturer's specifications. All cabling and equipment shall be sufficiently labeled such that the equipment designation or purpose, interconnections and cabling endpoints can be easily determined. All labeling shall correspond with the drawings provided in Item 15 below.

#### **8. Test and Inspections**

Conduct tests and inspections in the presence of The District technical representative after installation has been completed in order that The District may be assured that the requirements for the installation are met.

#### **9. Completion Notification**

Promptly notify The District designated contact of completion of this proposed project.

#### **10. Defects**

The Service Provider will promptly correct all defects for which the Service Provider is responsible.

#### **11. The District Contact**

The Service Provider must coordinate all work with The District designated contact.



## **12. Cleanup**

Upon completion of the work each day, the Service Provider must remove all tools, equipment, rubbish and debris from the premises and must leave the premises clean and neat and in the same condition as it was found.

## **13. Subcontractors**

The Service Providers may use subcontractors to perform work. However, all responsibilities rest with the Service Provider.

## **14. Warranty**

This system is to be provided as an E-rate funded Telecommunication service and requires the Service Provider to provide complete maintenance and warranty the system in full.

## **15. Codes, Standards, and Ordinances**

All work shall conform to the latest edition of the National Electrical Code, the Building Code, and all local codes and ordinances, as applicable. ANSI/TIA/EIA-568-A and ANSI/EIA/TIA-569 shall be adhered to during all installation activities. Methodologies outlined in the latest edition of the BICSI *Telecommunications Distribution Methods Manual* shall also be used during all installation activities. Should conflicts exist with the foregoing, the authority having jurisdiction for enforcement will have responsibility for making interpretation.

## **16. Safety**

The Service Provider shall take the necessary precautions and bear the sole responsibility for the safety of the methods employed in performing the work. The Service Provider shall at all times comply with the regulations set forth by federal, state, and local laws; rules; and regulations concerning "OSHA", and all applicable state labor laws, regulations, and standards. The Service Provider shall indemnify and hold harmless The Customer from and against all liabilities, suits, damages, costs, and expenses (including attorney's fees and court costs) that may be imposed on The Customer because of The Service Provider, subcontractor, or supplier's failure to comply with the regulations stated herein.

## **17. Patents and Royalties**

The Service Provider, without exception, shall indemnify and hold harmless The Customer and its employees from any liability of any nature or kind, including costs and expenses for or on account of any trademarked, copyrighted, patented, or non-patented invention, process, or article manufactured or used in the performance of the Contract, including its use by The Customer. If The Service Provider or subcontractor uses any design, device, or material covered by letters, patent, trademark, or copyright, it is mutually understood and agreed without exception

that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

#### **18. USAC Certifications**

The Service Provider must be an approved USAC Service Provider with a current SPIN and SPAC. It will be the responsibility of the Service Provider to maintain all USAC certifications throughout the term of the contract.

#### **19. Indemnification**

The Service Provider shall indemnify and hold harmless The District, its agents and employees from or on account of any injuries or damages, received or sustained by any person or persons during or on account of any operation connected with this Contract; or by consequence or any negligence (excluding negligence by The Customer, its agents, or employees) in connection with the same; or by use of any improper material or by or on account of any act or omission of said Service Provider or its subcontractors, agents, servants, or employees. The Service Provider further agrees to indemnify and hold harmless The Customer, its agents or employees, against claims or liability arising from or based upon the violation of any federal, state, county, city, or other applicable laws, bylaws, ordinances, or regulations by The Service Provider, its agents, associates, or employees.

The indemnification provided above shall obligate The Service Provider to defend at its own expense or to provide for such defense, at The Customer's option, of any and all claims of liability and all suits and actions of every name and description that may be brought against The Customer which may result from the operations and activities under this Contract whether the installation operations be performed by The Service Provider, subcontractor, or by anyone directly or indirectly employed by either.

The award of this Contract to The Service Provider shall obligate The Service Provider to comply with the foregoing indemnity provision; however, the collateral obligation of insuring this indemnity must be complied with as set forth.

## Proposal Submission Form

Service Provider/Company Name	
Corporate Address	
City/State/ZIP	
Service Provider Contact Name	
Service Provider Contact Phone #	
Service Provider Email Address	
E-Rate Service Provider Name	
E-Rate Service Provider ID (SPIN)	
Address of Mississippi Office	
City/State/ZIP	
24 hr Toll-Free Help Desk Number	

**FOR THE FOLLOWING WORKSHEETS, SERVICE PROVIDERS MUST ANY  
WORKSHEETS YOU WISH TO COMPLETE**

**All blanks must be filled in on the worksheets you choose to  
complete.**

**All Submissions must contain two copies of the worksheet and one  
copy of the supporting documentation.**

**There are three worksheets. You may complete any of them you wish  
but those you choose to complete must be completed IN FULL unless  
otherwise specified on the worksheet.**

**OPTIONS**

- 1) Internet Stand Alone (3-year Contract)**
- 2) Internet Stand Alone (5-year Contract)**
- 3) WAN Stand Alone (3-year Contract)**
- 4) WAN Stand Alone (5-year Contract)**
- 5) Internet and WAN Bundled Service (3-year Contract)**
- 6) Internet and WAN Bundled Service (5-year Contract)**

*(Option 5 and 6, the provider will provide both internet and WAN service together.  
Bids for bundled services will be evaluated as a whole)*

**WORKSHEET FOR INTERNET CONNECTION  
(Stand Alone)  
with a 3-year Contract**

<b>Bandwidth In Mbps</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
1000				
1500				
2000				
2500				
3000				

**WORKSHEET FOR INTERNET CONNECTION  
(Stand Alone)  
with a 5-year Contract**

<b>Bandwidth In Mbps</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
1000				
1500				
2000				
2500				
3000				

**WORKSHEET FOR WAN  
(Stand Alone)  
with a 3-year Contract**

Below are the options that The District is considering. The District will evaluate the options based on the best value for the services being provided.

The assumption is that the WAN will come together in a provider owned switch then be passed to The District via connection to the District's Central Host. The District's Central bandwidths are for that host circuit. Host circuit is connected with a 10 Gbps Gbic on the district core switch.

An alternative of bringing 6 separate circuits from the 6 non-host buildings at the specified bandwidth would be acceptable also. The provider will pass the connections to The District via fiber optic Single Mode SC female connection

<b>Building</b>	<b>Bandwidth</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
District Office(HOST)	<b>1 Gig</b>				
Dexter	<b>1 Gig</b>				
Salem	<b>1 Gig</b>				
Tylertown Primary	<b>1 Gig</b>				
Tylertown Elem.	<b>1 Gig</b>				
Tylertown High	<b>1 Gig</b>				
WCSD Bus Barn	<b>1 Gig</b>				
District Office(HOST)	<b>10 Gig</b>				
Dexter	<b>10 Gig</b>				
Salem	<b>10 Gig</b>				
Tylertown Primary	<b>10 Gig</b>				
Tylertown Elem.	<b>10 Gig</b>				
Tylertown High	<b>10 Gig</b>				
WCSD Bus Barn	<b>10 Gig</b>				

**WORKSHEET FOR WAN  
(Stand Alone)  
with a 5-year Contract**

Below are the options that The District is considering. The District will evaluate the options based on the best value for the services being provided.

The assumption is that the WAN will come together in a provider owned switch then be passed to The District via connection to the District's Central Host. The District's Central bandwidths are for that host circuit. Host circuit is connected with a 10 Gbps Gbic on the district core switch.

An alternative of bringing 6 separate circuits from the 6 non-host buildings at the specified bandwidth would be acceptable also. The provider will pass the connections to The District via fiber optic Single Mode SC female connection

<b>Building</b>	<b>Bandwidth</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
District Office(HOST)	<b>1 Gig</b>				
Dexter	<b>1 Gig</b>				
Salem	<b>1 Gig</b>				
Tylertown Primary	<b>1 Gig</b>				
Tylertown Elem.	<b>1 Gig</b>				
Tylertown High	<b>1 Gig</b>				
WCSD Bus Barn	<b>1 Gig</b>				
District Office(HOST)	<b>10 Gig</b>				
Dexter	<b>10 Gig</b>				
Salem	<b>10 Gig</b>				
Tylertown Primary	<b>10 Gig</b>				
Tylertown Elem.	<b>10 Gig</b>				
Tylertown High	<b>10 Gig</b>				
WCSD Bus Barn	<b>10 Gig</b>				

**BUNDLED SERVICE  
(BUNDLED WITH WAN)  
with a 3-year Contract**

<b>Bandwidth In Mbps</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
1000				
1500				
2000				
2500				
3000				



## WORKSHEET FOR WAN (BUNDLED WITH INTERNET)

Below are the options that The District is considering. The District will evaluate the options based on the best value for the services being provided.

The assumption is that the WAN will come together in a provider owned switch then be passed to The District via connection to the JMS Host. The JMS bandwidths are for that host circuit. Host circuit is connected with a 10 Gbps Gbic on the district core switch.

An alternative of bringing 6 separate circuits from the 6 non-host buildings at the specified bandwidth would be acceptable also. The provider will pass the connections to The District via fiber optic Single Mode SC female connection

<b>Building</b>	<b>Bandwidth</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
District Office(HOST)	<b>1 Gig</b>				
Dexter	<b>1 Gig</b>				
Salem	<b>1 Gig</b>				
Tylertown Primary	<b>1 Gig</b>				
Tylertown Elem.	<b>1 Gig</b>				
Tylertown High	<b>1 Gig</b>				
WCSD Bus Barn	<b>1 Gig</b>				
District Office(HOST)	<b>10 Gig</b>				
Dexter	<b>10 Gig</b>				
Salem	<b>10 Gig</b>				
Tylertown Primary	<b>10 Gig</b>				
Tylertown Elem.	<b>10 Gig</b>				
Tylertown High	<b>10 Gig</b>				
WCSD Bus Barn	<b>10 Gig</b>				

**BUNDLED SERVICE  
(BUNDLED WITH WAN)  
with a 5-year Contract**

<b>Bandwidth In Mbps</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
1000				
1500				
2000				
2500				
3000				

## WORKSHEET FOR WAN (BUNDLED WITH INTERNET)

Below are the options that The District is considering. The District will evaluate the options based on the best value for the services being provided.

The assumption is that the WAN will come together in a provider owned switch then be passed to The District via connection to the JMS Host. The JMS bandwidths are for that host circuit. Host circuit is connected with a 10 Gbps Gbic on the district core switch.

An alternative of bringing 6 separate circuits from the 6 non-host buildings at the specified bandwidth would be acceptable also. The provider will pass the connections to The District via fiber optic Single Mode SC female connection

<b>Building</b>	<b>Bandwidth</b>	<b>E-Rate Eligible (One Time) Cost</b>	<b>E-Rate Ineligible (One Time) Cost</b>	<b>E-Rate Eligible Monthly Cost</b>	<b>E-Rate Ineligible Monthly Cost</b>
District Office(HOST)	<b>1 Gig</b>				
Dexter	<b>1 Gig</b>				
Salem	<b>1 Gig</b>				
Tylertown Primary	<b>1 Gig</b>				
Tylertown Elem.	<b>1 Gig</b>				
Tylertown High	<b>1 Gig</b>				
WCSD Bus Barn	<b>1 Gig</b>				
District Office(HOST)	<b>10 Gig</b>				
Dexter	<b>10 Gig</b>				
Salem	<b>10 Gig</b>				
Tylertown Primary	<b>10 Gig</b>				
Tylertown Elem.	<b>10 Gig</b>				
Tylertown High	<b>10 Gig</b>				
WCSD Bus Barn	<b>10 Gig</b>				

**SERVICE PROVIDER  
CONTACT INFORMATION**

Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Check preferred method of contact:  Email  Phone

**The following Attachments are to be submitted with the worksheets above:**

- *Copy of Mississippi Contractors License*
- *Description of Help Desk Procedures*
- *Description of Service Response Procedures*
- *Service Providers Disaster Recovery Plan*
- *3 References for similar installations as described in the specifications.*
- *Full Description of the Network Service to be provided (to include bandwidth, network performance specifications and all necessary installation and equipment) for the connections*
- *Complete description of the Service Provider's NOC, including times of operation*

**Inquiries** – For any question about this RFP, please email [ecowart@wcsd.k12.ms.us](mailto:ecowart@wcsd.k12.ms.us). All questions and all answers will be posted on the RFP Website at <http://www.wcsd.k12.ms.us/erate>

## DISTRICT BUILDING INFORMATION

Name	Address	City/State/Zip
WCSD District Office (Host Site where internet Connection is located)	814A Morse Avenue	Tylertown, MS 39667
Dexter Elementary School	907 Hwy. 48 E	Tylertown, MS 39667
Salem Attendance Center	881 Hwy. 27 N	Tylertown, MS 39667
Tylertown Primary School	813 Ball Avenue	Tylertown, MS 39667
Tylertown Elementary School	705 Broad Street	Tylertown, MS 39667
Tylertown High School	204 High School Road	Tylertown, MS 39667
WCSD Bus Barn	231 Old Hwy. 98 E	Tylertown, MS 39667

## References

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

Name of Client / Company	
Contact Name	
Contact Phone Number	
Contact Email Address	
Description of Project	

## **SUBMISSION OF PROPOSALS**

### **PAPER SUBMISSIONS:**

Send sealed proposals and supporting documentation to:

Elizabeth Cowart, Technology Coordinator  
803 Ball Avenue  
Tylertown, MS 39667

Sealed proposals must be clearly marked **"2019 E-Rate Internet and WAN Bid"**